

CENTRO CULTURALE GIACOMO PUCCINI – VIAREGGIO

Officially authorized by the Italian Ministry of Education

COURSE DATES 2012

Course Starting Dates	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
			05*	02*	07*	04*	02*	06*	03*	01*		
			12	10	14	11	09	13	10	08		
			19*	16*	21*	18*	16*	20*	17*	15*		
			26	23	28	25	23	27	24			
				30*			30*					
<p>* = Starting Dates for absolute beginners</p> <p><i>School Holidays:</i></p> <p>from 01 January 2012 to 29 February 2012 from 29 October 2012 to 31 December 2012</p>												
Public Holidays (school closed)	09 April - Easter Monday 01 May - Labor Day 25 April - Liberation day 15 August - Assumption											
ALL «Firenze» Diplomas: Examination dates for all Diplomas	30 March 29 June						28 September					
ALL «Firenze» Diplomas: Examination preparation courses	05 March - 30 March 04 June - 29 June						03 September - 28 September					
Senior Courses	02 April - 13 April				21 May - 01 June			17 September - 28 September				
Academic School Year / «Gap Year» 2012	from 05 March to 12 October 2012 (32 weeks in Viareggio) from 7 May to 07 December 2012 (32 weeks) 26 weeks in Viareggio 6 weeks in Florence or Milan or Rome (you can choose the destination)											
“For those who plan ahead”: Course starting dates 2013	04 Mar / 18 Mar / 01 Apr / 15 Apr / 29 April / 13 May / 27 May / 03 Jun / 17 Jun / 01 Jul / 15 Jul / 29 Jul / 12 Aug / 26 Aug / 02 Sep / 16 Sep / 30 Sep / 14 Oct /											

COURSE PRICES 2012/1 (Prices in Euro per person)

Type of Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
Standard Course	110	1 week	20	12		180
	111	2 weeks	40			320
		3 weeks	60			480
		4 weeks	80			640
		additional week	20			160
Short description and notes:	<ul style="list-style-type: none"> • 4 lessons of group language course per day; 20 lessons per week. • Minimum 1 week. • Max. 12 participants per group. 					
Long Term Standard Course	131	12 weeks additional week	240 20	12		1'380 115
Short description and notes:	<ul style="list-style-type: none"> • 4 lessons of group language course per day; 20 lessons per week. • Minimum 12 weeks. • Max. 12 participants per group. 					
Long Term Semester Course	141	24 weeks additional week	480 20	12		2'640 110
Short description and notes:	<ul style="list-style-type: none"> • 4 lessons of group language course per day; 20 lessons per week. • Minimum 24 weeks. • Max. 12 participants per group. 					
Long Term «CSN» Course <i>min. 3 weeks; reserved only for Swedish students</i>	103	3 weeks additional week	60 20	12		360 120
Short description and notes:	<ul style="list-style-type: none"> • 4 lessons of group language course per day; 20 lessons per week. • Min. duration = 3 weeks. • Max. 12 participants per group. • This course is reserved only for Swedish students who obtain a CSN loan. 					

***) Registration fee:**

A registration fee of **70 Euro**, valid for 12 months, must be paid.



COURSE PRICES 2012/12 (Prices in Euro per person)

Type of Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*	
Intensive PLUS-5 Course	170	1 week	25	12/1	330		
	171	2 weeks	50		620		
		4 weeks	100		1'240		
		additional week	25		310		
Short description and notes:		<ul style="list-style-type: none"> • Per day: 4 lessons of Standard language course plus 1 extra lesson of private tuition. • 25 lessons per week. • Minimum 1 week. 					
Intensive PLUS-10 Course	180	1 week	30	12/1	480		
	181	2 weeks	60		920		
		4 weeks	120		1'840		
		additional week	30		460		
Short description and notes:		<ul style="list-style-type: none"> • Per day: 4 lessons of Standard language course plus 2 extra lessons of private tuition. • 30 lessons per week. • Minimum 1 week. 					
Diploma «Firenze» Examination Courses							
Preparation courses for all levels:							
DELI-A2 - elementary	DILI-B1 - intermediate I	311	4 weeks	120	2	12	1'265
DILI-B2 - intermediate II	DALI-C1 - advanced						
DILC-B1 - Business I	DALC-C1 - Business II						
Short description and notes:		<ul style="list-style-type: none"> • 80 lessons of Standard language course and 40 lessons of examination preparation; total 120 lessons in 4 weeks. • Minimum 2 participants; if there should be only one participant in a preparatory course/level, she/he will be placed in an Intensive Plus-5 course. • Examination fees included in the course price. • See special course dates. 					
Italian Language and Culture Course for Seniors (see special course dates)		221	2 weeks	40 and visits and excursions	3	760	
Short description and notes:		<ul style="list-style-type: none"> • 4 lessons of group language course per day; 20 lessons per week. • Visits and excursions on the afternoon. • One full day excursion during the weekend. • Minimum 3 participants; if there should be only one participant, she/he will be placed in an Intensive Plus-5 course. 					
Academic School Year - «Gap Year»: (see special course dates)							
Academic Program		321	32 weeks	650	5	12	5'720
Special accommodation offer, reserved for 'Academic School Year' students:		<ul style="list-style-type: none"> • Double room in apartment or in family with breakfast • Supplement for single room • Supplement for half board in family 			32 weeks per week	3'345 Euro	
					per week	91 Euro	
					per week	112 Euro	
Short description and notes:		<ul style="list-style-type: none"> • Linguistic element: 480 lessons of the Standard language course; 80 lessons of exam preparation, choosing between two language Diplomas «Firenze» AIL. • Academic element (80 lessons): Italian Civilisation and History; Art History; Business Italian; History of Italian Fashion and Design. • Final research: 10 contact hours of tutoring. • The duration of the whole stay is 32 weeks. • All students can take part in the weekly cultural and social activities organized by the school. • Minimum 5 participants. 					
Professional Courses		331	2 weeks additional week	60 30	12/1	1.120 560	
Short description and notes:		<p>The professional courses consist of four lessons in a Standard language course plus two private tutorials on the selected professional field, each day. You can choose among the following subjects:</p> <ul style="list-style-type: none"> • Business Correspondence • Business Italian • Italian for Banking • Italian for Law • Italian for the Hotel Industry • The Language of Wine and Food • The Language of Tourism • Italian for Flight Attendants • Italian for Healthcare • The Language of Fashion • The Language of Architecture • Italian Literature • Italian Cinema • The Language of the "Libretti" (Opera) • The History and Language of Theatre <p>An intermediate knowledge of Italian is suggested for those attending the professional courses. Please ask for detailed programs.</p>					

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COURSE PRICES 2012/13 (Prices in Euro per person)

Type of Course	Duration	One-To-One (1 participant) Course No. 411	Two-To-One (2 participants) Course No. 431	Three-To-One (3 participants) Course No. 451
Private Tuition	1 lesson	40 Euro	55 Euro	70 Euro
Lunch with the teacher	per day	80 Euro	120 Euro	160 Euro
Notes: <ul style="list-style-type: none"> • Min. 10 lessons per week. • Minimum enrollment: one week. • A registration fee of 70 Euro, valid for 12 months, must be paid for any enrollment. • Two-to-One-Course and Three-to-One-Course: similar knowledge of the Italian language of the participants requested. • On request, every private tuition combination can be organized to include lunch with the teacher. Costs for lunch do not include fees for language lessons. • These courses can be started on Mondays only. • Private lessons during the week of Christmas and New Year only on request and at special rates. 				

Type of Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
Culinary Arts for Professionals and Amateurs	521	1 week	5 meetings	3	8	300
Notes: <ul style="list-style-type: none"> • This course introduces in the professional Italian cooking. • One meeting lasts about 3 hours. • The course can be extended. 						

Nota bene:	<ul style="list-style-type: none"> • The price list is valid from 1 January until 31 December 2012; Euro = European Union Currency. •*) A registration fee of 70 Euro, valid for 12 months, must be paid. • Culinary Arts courses will take place only with the minimum number of participants indicated. • Duration of a lesson = 45 minutes (except courses for Musical specialization). • Minimum age = 16 years.
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The course price includes:	<ul style="list-style-type: none"> • Placement, assessment and final tests. • Teaching material. • Diploma «Firenze» AIL examination fees for the preparation courses. • Documents for Visa and Residence Permit, if requested. • Free Internet access. • Social activities (free or at cost price). • Certificate of attendance. • Student card.
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CENTRO CULTURALE GIACOMO PUCCINI – VIAREGGIO

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ACCOMMODATION DATES 2012

Accommodation Starting Dates	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
			04	01	06	03	01	05	02	07		
			11	08	13	10	08	12	09	14		
			18	15	20	17	15	19	16			
			25	22	27	24	22	26	23			
				29			29		30			
<i>School Holidays:</i> from 01 Januar 2012 to 29 February 2012 from 29 October 2012 to 31 december 2012												
Season A	From 1 January to 30 June and from 01 September to 31 December 2012											
Season B	From 1 July to 31 August 2012											

ACCOMMODATION COSTS 2012 (Prices in Euro per person)

Type of accommodation	Season	2 weeks (13 nights)		Additional week (7 nights)		1 supplementary night		Half Board
		double room Euro/person	single room Euro	double room Euro/person	single room Euro	double room Euro/person	single room Euro	per day Euro/person
Apartment <i>shared kitchen and bathroom</i>	A	260	390	140	210	20	30	-
	B	338	507	182	273	26	39	-
Family <i>breakfast</i>	A	260	390	140	210	20	30	16
	B	338	507	182	273	26	39	16
Hotel ☼☼ <i>private bathroom and breakfast</i>	A	455	650	245	350	35	50	16
	B	520	715	280	385	40	55	16
Mini Residence	A	455	650	245	350	35	50	-
	B	520	715	280	385	40	55	-
Notes	<ul style="list-style-type: none"> Housing reservations run from the Sunday afternoon (after 2pm) before the start of the course to the Saturday morning (10am) at the end of the course. Different arrival or departure days only by special arrangements (extra charge for supplementary nights). Hotel accommodation with half board: Meals will be offered in a Restaurant close to the Hotel. Breakfast will be served in the Hotel. Half board includes dinner on Sunday of arrival and breakfast on Saturday of departure. Hotel☼☼: rooms equipped with air condition, TV, safe. Apartment accommodation: Bed-linens are provided and changed every two weeks. Towels are not provided, please bring your own towels. Apartment and Mini Residence accommodation: A 100 Euro deposit must be paid to get the keys. This deposit has to be paid in cash or by Traveller's Cheque on arrival and will be refunded to you on departure, less reparation costs if needed. 50 Euro could be retained for the final cleaning of the kitchen if necessary. Hotel☼☼☼, Private apartments, etc.: prices on request. 							

TRANSFER SERVICE COSTS 2012 (Prices in Euro per person)

From Pisa Airport Galileo Galilei (PSA) to Viareggio accommodation or vice versa	95 Euro – one way
From Viareggio Railway Station to accommodation or vice versa	35 Euro – one way
Additional charge for every waiting hour	+ 15 Euro
Notes:	<ul style="list-style-type: none"> Transfer must be booked together with the enrollment or at least one week before arrival. Please send us the necessary information (arrival time, flight or train number, etc.) at least one week before your arrival. Our transfer confirmation indicates always the meeting point with the driver as well as the transfer emergency phone number.

CENTRO CULTURALE GIACOMO PUCCINI – VIAREGGIO

Please send the application form directly to the school center. Thank you!

Centro Culturale Giacomo Puccini · via Vespucci 173 · IT-55049 VIAREGGIO - Italy

Tel.: +39-0584-430253 · Fax: +39-0584-961275 · Email: infopack@centropuccini.it

Application				<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.
First name:			Family name:			
Date and place of birth:					Nationality:	
Profession/Studies:			Passport number:			
Home address:						
City:			Postal code:		Country:	
Phone: /		Cellular: /		Email:		
In case of emergency please inform:						
I found out about the Centro Puccini through:						
I wish to enroll in the following courses:						
Course No.	Course Title	Starting date			Total weeks	
[][]	_____	[][]	[][]	[][]	[][]	[][]
		day	month	year		
[][]	_____	[][]	[][]	[][]	[][]	[][]
		day	month	year		
[][]	_____	[][]	[][]	[][]	[][]	[][]
		day	month	year		
Knowledge of Italian: Have you already studied Italian? <input type="checkbox"/> no <input type="checkbox"/> yes:						
University/school: _____			Name of Italian teacher: _____			
Address: _____ ZIP: _____ City: _____						
Self evaluation: <input type="checkbox"/> absolute beginner <input type="checkbox"/> beginner with previous study of Italian <input type="checkbox"/> elementary (A1) <input type="checkbox"/> low intermediate (A2)						
<input type="checkbox"/> high intermediate (B1) <input type="checkbox"/> advanced (B2) <input type="checkbox"/> proficient (C1) <input type="checkbox"/> diploma level (C2)						
I wish the school to provide for my accommodation:						
<input type="checkbox"/> Apartment	<input type="checkbox"/> Hotel ☼☼, breakfast	<input type="checkbox"/> Hotel ☼☼☼, breakfast	<input type="checkbox"/> no accommodation requested	<input type="checkbox"/> single room		
<input type="checkbox"/> Family, breakfast	<input type="checkbox"/> Hotel ☼☼, half board	<input type="checkbox"/> Hotel ☼☼☼, half board		<input type="checkbox"/> double room, together with: _____		
<input type="checkbox"/> Family, half board	<input type="checkbox"/> Mini-Residence					
Do you smoke? <input type="checkbox"/> no <input type="checkbox"/> yes:						
Do you have any allergies? <input type="checkbox"/> no <input type="checkbox"/> yes: Please give details: _____						
Do you need a special diet? <input type="checkbox"/> no <input type="checkbox"/> yes: Please give details: _____						
Do you need a transfer? <input type="checkbox"/> no <input type="checkbox"/> yes: Arrival date: _____ Arrival time: _____ Flight number: _____						
Train number: _____ Arrival location: _____						
Special requests /observations: _____						
I have read the «General Conditions of Participation» and hereby declare my acceptance:						
Place and date: _____ Signature (or by legal guardian): _____						
Enclosed: Banker's Check or receipt of payment				☛ For payment details: P.T.O.		

Please do not fill in!

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CENTRO CULTURALE GIACOMO PUCCINI - VIAREGGIO: GENERAL CONDITIONS OF PARTICIPATION

1. Conclusion of the contract:

Please send the application form directly to the school center. Minimum age of admission is 16 years. The contract is concluded when the school has confirmed your application in writing. The confirmation will be sent to you as soon as possible.

2. Payments:

2.1. Together with your application, you have to pay the registration fee. Following the receipt of your confirmation, we must receive the paid balance for course and accommodation at least 21 days before the beginning of the course. For late enrollments (i.e. less than 21 days) the global tuition and accommodation fee must be paid upon enrollment.

2.2. All payments may be made by credit card (see application form), by International Post Money Order or by International Bank Check sent directly to the secretariate of the school. If you transfer sums via bank, you will be charged for transfer costs (ca. 25 Euro).

2.3. To be admitted into the course you will have to produce evidence of payment.

2.4. Students are required to show proof of the accommodation payment at least 3 weeks before the beginning of the course. If the school does not receive the accommodation payment in the due term, there is no guarantee of room reservation.

3. Services:

The contractual services provided appear in the brochure and in the price list. Collateral agreements must be confirmed in writing.

4. Cancellations:

4.1. Cancellations must be sent to the school center by registered letter, telegram, fax or email.

4.2. If a cancellation is made more than 21 days before the beginning of the course, the school will refund the total amount except the registration fee, which can be applied to a future course within 12 months after the original course starting date.

4.3. If a cancellation is made up to 15 days before the beginning of the course, the school retains the amount of the registration fee, one week's tuition and one week's accommodation. Up to this date, the school accepts the replacement of the registration by another person. In this case, a handling fee of 45 Euro is charged.

4.4. For cancellations on a later date, the school retains the amount of the registration fee, two weeks' tuition and two weeks' accommodation.

4.5 If cancellation is made after the course has been started, the entire fee for the booked courses is forfeited, even if the booked period of study is more than one month, i. e. no refunds will be made.

Furthermore, the school retains up to 4 weeks of accommodation fees.

4.6 Courses begin only on the published dates. There can be no refund for students who begin their booked courses late, or leave before the end of a session, or miss lessons.

5. Lessons:

Lessons are held from Monday to Friday and can take place either in the morning or in the afternoon. Lessons are not held and not refunded on national and local public holidays.

6. Accommodation:

6.1. On the rare occasions the school is unable to provide the accommodation requested, it will offer alternatives. Accommodation is available from Sunday afternoon (after 2 pm) before the beginning of the course to Saturday morning (10 am) at the end of the course. Different arrival or departure days must be confirmed in writing. The school only acts as intermediary between students and landlords and cannot be responsible for the relations between them.

6.2. To make reservations for accommodation, we need your credit card number as guarantee deposit.

6.3. A 100 Euro deposit must be paid to get the keys to your apartment. This deposit must be paid in cash or by Traveller's Check on arrival and will be refunded on your departure, less reparation costs if needed.

7. Insurance:

7.1. Our students are insured (accidents) during their way to school (one hour before lessons start and one hour after lessons), during classes and during organized spare time activities.

7.2. Participants are not insured against illness, accidents, theft or loss of personal possessions, either by the school or by those offering the accommodation. We therefore recommend taking out a personal insurance policy.

7.3. During your stay in Italy, you must be personally insured against illness and accident. Citizens from European Union countries are entitled to free medical care in Italy if they hold an European Health Insurance Card (EHIC-Card) form which can be obtained from their local health authority in their home country before departing for Italy. Students from non-EU countries must enquire with the authorities in their countries to know if they are insured during a stay abroad; if they are not covered, they should arrange health insurance to cover their stay in Italy.

7.4. Moreover, participants are advised to insure against loss of fees due to non-arrival, absence or unexpected termination of their course.

8. Visa:

Western European citizens do not require a visa to enter Italy, if they don't plan to stay longer than 90 days. Citizens of other countries should contact their nearest Italian Embassy or Consulate to check the details regarding entry permits. Our Certificate of enrollment fulfills one of the requirements to obtain a visa. This certificate can only be issued by our school center after a registration has been received and the registration fee paid. You are responsible for obtaining visas and for any visa-related expenses.

9. Personal data:

The participant authorizes the Centro Culturale Giacomo Puccini to include her/his personal data on a mailing list for the purpose of enrollment. The participant may also periodically receive informative, publicity or promotional material. The participant may at any time, in accordance with Italian law (art. 13, 675/96), request that her/his personal data be removed from the mailing list of the School.

10. Changing in course programs and prices:

The school reserves the right to modify its course programs and prices.

11. Acceptance:

By signing the registration form or any other written form of registration, the participant accepts the «General Conditions of Participation».

Payment / Deposit for accommodation:

Payment by bank, post, check:

I have already paid the amount of: _____ Euro by means of:

International Banker's Check International Post Money Order via Bank (incl. transfer costs)

Payment by Credit Card:

Please charge the amount of: _____ Euro by means of the following card:

Deposit for accommodation:

Please take a guarantee deposit for accommodation reservations by means of the following Card:

Eurocard/Master Card/Access American Express Visa/Bankamericard

JCB

Card number

Card Security Code

valid trough

Card holder's name: _____

2012

Card holder's signature: _____

Please send the application form directly to the school center. Thank you!

Centro Culturale Giacomo Puccini · via Vespucci 173 · IT-55049 VIAREGGIO - Italy
Tel.: +39-0584-430253 · Fax: +39-0584-961275 · infopack@centropuccini.it

